

MARILLA COUNTRY VILLAGE, INC.
c/o Keynote Realty, Inc.
34 Brown's Race
Rochester, NY 14614

April 29, 2017

Dear Member of Marilla Country Village, Inc.,

With the approval of the Board of Directors of Marilla Country Village Inc., we are pleased to offer all Members a new service: Direct Payment of lot rent.

As many of you already know, many people are now paying their bills via direct payment. If you agree to sign up for this service, your checking account will be automatically debited every month between the 8th and the 10th of the month, in payment of your lot rent for that month.

The benefits to you of authorizing this service are covered in the attached application for participating in this service.

If this service is something that you would like to receive, please complete the attached Authorization Application, attach a voided check from the account that you want debited every month and mail it back to our office no later than May 15, 2017.

The automatic debiting of your account will begin in July 2017.

Please make sure that you complete **all** of the requested information.

If you have any questions regarding this service, please call Tammy Kuzmisky at 585-262-3113 ext. 25 during our regular business hours.

Thank you for your interest in this service.

Sincerely,

Patricia A. Bryan,
Property Manager,
Keynote Realty Inc.

We are pleased to be able to offer you a new service-the Direct Payment Plan. Now you can have your payment made automatically from your checking or savings account. And you won't have to change your present banking relationship to take advantage of this service.

The Direct Payment Plan will help you in several ways.

- It saves time-fewer checks to write
- Helps meet your commitment in a convenient and timely manner-even if you're on vacation or out of town
- No lost or misplaced statements, your payment is always on time-it helps maintain good credit
- It saves postage
- It's easy to sign up for, easy to cancel
- No late charges

Here's how the Direct Payment Plan works:

You authorize regularly scheduled Payments to be made from your checking or savings account. Then, just sit back and relax. Your payments will be made automatically on the specified day. And proof of payment will appear with your statement.

The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization. If the amount of your payment changes we will notify you at least 10 days before payment date.

The Direct Payment Plan is dependable flexible, convenient and easy. To take advantage of this service, complete the attached authorization form and return it to us.

AUTHORIZATION FOR DIRECT PAYMENT

I authorize **Marilla Country Village, Inc.** to initiate entries to my checking/savings account. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford the company a reasonable opportunity to act on it. I can stop payment of any entry by notifying my financial institution 3 days before my account is charged.

(NAME OF YOUR FINANCIAL INSTITUTION)

(CITY)

(STATE)

(ZIP CODE)

(SIGNATURE)

(DATE)

(NAME - PLEASE PRINT)

(ADDRESS - PLEASE PRINT)

Account No. _____ Checking _____ or Savings _____

Financial Institution Routing Number _____
(between these symbols **■** : **■** : on the bottom left of your check)

****PLEASE ATTACH A VOIDED, BLANK COPY OF YOUR CHECK TO THIS APPLICATION****

RETAIN FOR YOUR RECORDS

On _____ I authorized
(DATE)

Marilla Country Village, Inc.
(COMPANY NAME & DEPT.)

c/o Keynote Realty Inc., 34 Brown's Race, Rochester, NY 14614
(ADDRESS)

PHONE 585-262-3113 ext. 25

to initiate electronic entries to my checking/savings account and have agreed to the terms listed on the authorization. I may revoke my authorization with you at any time by writing to the address above.

Initial payment amount: \$ _____

Regular payment date from the 8th to the 10th of the month (if payment amount changes we will notify you at least 10 days before the regularly scheduled payment date.)